



In a fast-paced environment, the ability to constantly learn and adjust in an ambiguous world needs to be a fundamental principle of any organization. With over 50 years of development experience, the United Nations Development Programme is re-inventing itself to adapt to emerging challenges and opportunities, improve our business model and the way we work. In Sri Lanka, UNDP has been working as a key development partner since 1967, to achieve sustainable human development in economic, social and environmental fronts. To support national development, we are looking for individuals who are driven and passionate to join our dynamic team.

For this purpose, UNDP is seeking to recruit a dynamic and well accomplished “Integrated Support Team Leader” to play a key role in the Sri Lankan Country Office.

Career Opportunities

Integrated Support Team Leader (NOC)

Key Responsibilities

- Provide advice to senior management on strategies, policies and plans affecting Country Office operations and to chair the operations Management Team that provides direct support to the broader UNCT.
- Responsible for the strategic human resource management aspect as well as all integrated operational support management of the UN common premises.
- Conducting Country Office business process mapping and establishment of internal Standard Operating Procedures in Human Resources Management, Procurement, Logistical and ICT services.
- Constant monitoring and analysis of the operating environment providing quick re-adjustment to evolving priorities with risk assessment.
- Establishment of collaborative arrangements with potential partners, a Client Relationship Management System for resource mobilization purposes and appropriate operational partnership arrangements.
- Elaboration of the strategic approach to implementation of common services in line with the UN reform, the latest developments in common services and the best practices.

Key Requirements

- Master’s degree in public management, business administration, social policy, public policy, politics, economics, or a related area with 5 years’ experience in national and international levels.
Or
Bachelor’s degree in public management, business administration, social policy, public policy, politics, economics, or a related area with 7 years’ experience in national and international levels.
- Experience in management of integrated operational and management services with a special focus in the management of human resources.
- Strong oral and written communication skills in English, along with Sinhala and/or Tamil.

To express an interest for this position please forward your CV along with contact details of two non-related referees **before the 27th of November 2017** to hrsadvisory@lk.pwc.com. Please mention the position applied for in the subject line of the email.

For additional clarification or concerns please contact:

Kanishka Weeratunga on +94-11-7719700 | ext 5404 | kanishka.weeratunga@lk.pwc.com.

Note: UNDP staff will be placed on a one year service contracts with the possibility of extension.

**Lasanga Abeyseriya | Executive Director
Human Resource Consultancy Services**